



Marietta CPAs

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Indianapolis, IN 46268

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DAY CARE INCOME & EXPENSE WORKSHEET

Company Name:

Contact:

Tax Year:

Phone:

Address:

BANK ACCOUNTS

BALANCE

INCOME:

FROM PARENTS

CHILD CARE FOOD PROGRAMS

OTHER INCOME

EXPENSES:

DESCRIPTION	AMOUNT	DESCRIPTION	AMOUNT
FOOD		SALARIES & WAGES	
SUPPLIES		COMMISSIONS	
TOYS		OFFICERS WAGES	
ADVERTISING		SECURITY	
AUTO & TRUCK EXPENSE		SUB-CONTRACTORS	
BAD DEBTS		TAX-EMPLOYER P/R	
BANK CHARGES		FEDERAL INCOME	
CHARITABLE CONTRIBUTIONS		STATE INCOME	
COMMISSIONS		TELEPHONE/CELL	
COMPUTER SUPPLIES		TOOLS	
DELIVERY & FREIGHT		LEGAL & PROFESSIONAL FEES	
DUES & SUBSCRIPTIONS		TRAINING & SEMINARS	
ENTERTAINMENT		TRAVEL	
GIFTS		UNIFORMS	
INSURANCE (HEALTH)		UTILITIES	
LIABILITY INSURANCE		DISTRIBUTIONS	
LIFE INSURANCE		ESTIMATED TAXES PD	
WORKERS COMP		FIELD TRIPS	
HOME OWNERS INS.		MORTGAGE / RENT	
INTEREST (BUSINESS)		APPLIANCES	
INTERNET		CRAFTS	
LICENSES & PERMITS		EDUCATIONAL	
MISCELLANEOUS		REAL ESTATE TAXES	
OFFICE EXPENSE		CLEANING SUPPLIES	
OUTSIDE SERVICE		MILES DRIVEN	
PARKING FEES & TOLLS		SIZE OF ROOM	
POSTAGE		HOW MANY HOURS ARE YOU OPEN A DAY?	
PRINTING			
RENT PAID		HOW MANY DAYS A WEEK ARE YOU OPEN?	
REPAIRS & MAINT.			